

Town of Moorcroft
Regular Meeting of the Council
Wednesday, July 23, 2025

Town Council Present: Mayor Ben Glenn, Councilmembers Dale Petersen, Heidi Humpal, Austin Smith and Robert Stewart.

Town Representatives Present: Clerk/Treasurer Jesse Connally, Police Chief Bill Bryant, EMS/KARE Brad McKee, HDR Engineer Heath Turbiville and Fire Chief Jeff Holberg.

Mayor Glenn called the meeting to order at 7:00 pm and the Pledge of Allegiance was said. Roll call was taken.

Guest Stacey Nelson with the Child Advocacy Project Program presented Council with information about their program. Mayor and Council thanked her for her time and for explaining the importance of their program.

Councilmember Smith motioned to approve consent agenda items 1 & 2; Council Minutes from July 9, 2025 and July Bill List #5. Councilmember Humpal seconded. All ayes, motion carried.

Councilmember Smith motioned to approve consent agenda item 3; July Bill List #6 – Final Draw on MTC Remodel. Councilmember Humpal seconded. Mayor Glenn turned the meeting over to Pro-Tem Petersen at 7:19pm. Discussion was had. Glenn stated that this is final draw. Councilmember Stewart asked about a railing out front of Town Hall. Glenn stated that they have a company coming put the railing up. **Councilmembers Petersen, Smith, Humpal and Stewart ayes, Glenn abstained. Motion carried. Pro-Tem Petersen turned the meeting back over to Mayor Glenn at 7:22 pm.**

Clerk Connally gave her department report. Connally asked Council for permission to allow herself and both Deputy Clerks to attend WAMCAT in Casper September 10-12. Auditors are scheduled to be in-house between September 2-5th to continue the full audit process.

Chief Bryant gave his department report. Bryant advised that the motherboard needs to be replaced in the 2018 Durango. Mayor Glenn stated to get it fixed. **Councilmember Stewart motioned for White's to fix the motherboard in the 2018 Durango and spend no more than \$3000. Councilmember Stewart seconded. All ayes, motion carried.** Collins will be here Friday to move the emergency siren. Town will test the sirens on Friday also once it is moved.

HDR Engineer Turbiville updated the Council on the Town projects. Powder River Water Phase II and the Noonan Park Splash Pad projects are both in the warranty period.

Councilmember Petersen motioned to have a FREE Landfill Day for in-town residents on Saturday September 6th from 9:00 am to 3:00 pm and officially close the landfill for good on September 8th. Councilmember Stewart seconded. All ayes, motion carried. Water Load Out quotes will be due July 31st at 5:00pm. Turbiville will meet with Councilmember Stewart to look at the water load out site. Loat out station has been ordered. Pathways application for funding has been submitted. North Little Horn project will be discussed under old business.

Fire Chief Holberg gave the fire department report. Fire has been busy assisting EMS with vehicle accidents. Transfer case on Engine #5 needs repairs. Councilmember Petersen asked how the bi-laws were coming, Holberg advised that they should be ready to present after their next meeting. **Petersen motioned to do a temporary 30 day halt to the MOU termination with the County as of July 23, 2025. Councilmember Stewart seconded. All ayes, motion carried.** Councilmember Smith thanked Jeff for overseeing the MTC Remodel project. Railings should be done soon. Faucet in womens bathroom will be replaced and one urinal in mens room will be removed. Holberg spoke with Heritage Homes about building tables for the council room. Councilmember Petersen thanked Glenn Construction, Holberg, and subcontractors BRIM, CSI and any others for their hard work and the beautiful job done on the remodel.

EMS/K.A.R.E. Representative Brad McKee gave their department report. McKee thanked Council for the playground at Texas Trails and the Splash Pad. Second LUCAS device is in service. State ambulance inspections are due this fall. Jubilee was awesome, EMS had full crews the entire time and EMS handed out over 800 bottles of water during the festivities. McKee advised that they will try to send a couple people to Trauma Conference in Cheyenne. McKee is planning another fall EMT class and has applied for another grant to cover class cost.

New Business: Councilmember Petersen brought up PPE training for employees. Petersen will present the training. Training with maintenance employees will be scheduled for July 30th at noon. Discussion was had regarding safety equipment and uniform requirements of public works employees.

Old Business: **Councilmember Petersen motioned to approve the Custodial/Maintenance job description with changes. Councilmember Smith seconded. All ayes, motion carried.**

Mayor Glenn turned the meeting over to Pro-Tem Petersen at 8:33 pm, to discuss the North Little Horn Project. Turbiville advised Council that there were 8 bidders for the project. Glenn Construction was the lowest bidder. HDR is recommending Glenn Construction be awarded the project. **Councilmember Smith motioned to award the North Little Horn**

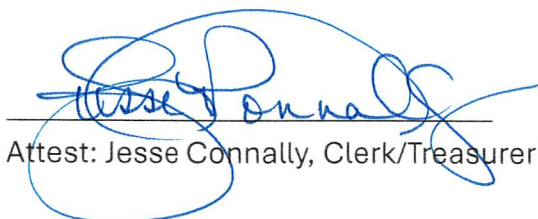
Water Line Project to Glenn Construction as low bidder for \$183,548.00. Pro-Tem Petersen seconded. No discussion. Smith and Petersen ayes, Humpal and Stewart nays. Motion failed.

Councilmember Humpal motioned to award Dan Hart Patrol Services the North Little Horn Water Line Project in the amount of \$194,842.82. Councilmember Stewart seconded. Petersen asked what the justification would be to not go with the Engineers recommendation of the low bidder. Turbiville advised Council of the justification needed to not award to the low bidder. Much discussion was had regarding the justification of the motion. **Councilmember Humpal and Stewart ayes, Petersen and Smith nays. Motion failed.** Pro-Tem Petersen asked Turbiville what happens if Council is unable to get a passed motion for the project. Turbiville stated that the Town could turn the grant money back or reject all bids and rebid, which Turbiville does not recommend. **Pro-Tem Petersen motioned for an Executive Session for potential litigation. Councilmember Smith seconded.** Petersen withdrew his motion to enter executive session. **Councilmember Smith motioned to table awarding the North Little Horn Water project to the next council meeting on August 13th. Councilmember Humpal seconded. Councilmembers Stewart, Humpal and Smith ayes, Pro-Tem Petersen nay, motion carried.**

Pro-Tem Petersen turned the meeting back over to Mayor Glenn at 8:55 pm.

Councilmember Petersen motioned to go into executive session to discuss personnel. Councilmember Smith seconded. Councilmembers Stewart, Smith, Petersen and Mayor Glenn ayes, Humpal nay. Motion Carried. Council moved into executive session at 8:57 pm.

The regular meeting of the council reconvened at 9:08 pm with no action taken. **Councilmember Humpal motioned to adjourn the meeting at 9:09 pm, Councilmember Stewart seconded. All ayes, motion carried.**


Ben Glenn, Mayor
Attest: Jesse Connally, Clerk/Treasurer